Request for Access to NRAO Resources for Non-Employees

1. Applicant name: _____

2. Citizenship: _____

3. Current affiliation (title, organization, and address):
   _____

4. NRAO Sponsor's Name: _____ Empl. ID#: _____

5. Applicant Email and Phone #: _____/_____

6. New Approval: ☐   or Renewal: ☐

7. Status:

   a. ☐ Undergraduate student

   b. ☐ Graduate student

   c. ☐ Visitor/Contractor/Temp

8. DPS screening passed? (Sponsor responsible for verification.): ☐ Yes or ☐ No

   a. Date of Screening (mm/dd/yyyy): _____

9. Effective Period (2 years or less) mm/dd/yyyy: From: _____ To: _____

10. NRAO Collaboration staff member (if different from 4): _____

11. Group with which person will be affiliated: _____

12. Statement of anticipated benefit to NRAO:
    _____

13. Primary work site: _____

14. Select an Access Sensitivity Rating. Reference our Data Security Policy for further info.
    Note: Any access level over level 3 will require NRAO director and HR approval.

    a. ☐ None, Level 5 (general public information only)

    b. ☐ Level 4 (**partner** e.g. partner grant proposals, some internal web content)

    c. ☐ Level 3 (**internal** e.g. "intranet" access, NRAO staff-web, email address)

15. Privileges: ☐ Badge ID ☐ NRAO AD Account ☐ Journal Access ☐ Computer

16. **AD Level Approval**: _____

17. If not using DocuSign, please email the completed PDF to the local computing group.

    Visitors will be granted a visitor badge ID with access to only visitor appropriate areas.

Rev. 05/14/25