Polycom Video Hub Upgrade
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New Polycom RPCS: RealPresence Collaboration Server
Installed in 520 Edgemont Road, Room 236 (site communications room)

- This acts as the video/audio and shared content hub for the observatory
- Last upgraded in 2012 (allowed for phone integration)
- Current upgrade adds web access from Mac and PC
- Without this hub, only 2 rooms could be on a call with no phone option
To reserve meeting rooms (selecting one location as the primary)
Visit [http://reserve.nrao.edu](http://reserve.nrao.edu) login with Active Directory username/password
Look up the address of the video hub for the meeting
For Example to call ER-230 (all locations MUST call the same primary room)
Before and after call-in information to send to participants
e.g. For 3 locations all calling into the ID for the ER-230 video hub

<table>
<thead>
<tr>
<th>Reservation Details</th>
<th>Old</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>VideoHub/Creator</td>
<td>CV-ER230-Hub</td>
<td>video.nrao.edu#226516</td>
</tr>
<tr>
<td>VideoHub IP</td>
<td>192.33.117.12##6516</td>
<td>video.nrao.edu##226516</td>
</tr>
<tr>
<td>Audio Hub</td>
<td>434-817-6283</td>
<td>434-817-6468 ext: 226516#</td>
</tr>
</tbody>
</table>

Time: 10/14/2019 9:00 AM to 10:00 AM
Rooms: ER-230, GB-137, SO-317
VideoHubIP: 192.33.117.12##6516
AudioHub: 434-817-6283

After Upgrade

Time: 10/14/2019 9:00 AM to 10:00 AM
Rooms: ER-230, GB-137, SO-317
Video Hub: video.nrao.edu##226516
Audio Hub: 434-817-6468 ext: 226516#
To initiate a call:

Turn on video system and monitors and press 🏠 then the select button
This enters into the Polycom unit’s video dial screen
Enter the host location address

Note: The IP address to which resolves depends on network (internal/external)

Type in the address for the hosting room: video.nrao.edu##22xxxx
Then press enter to connect

Audio-only callers would dial:
434-817-6468, then 226516#
SHORTCUT (only works on NRAO internal Polycom systems)
Just enter the host ID and press the Green 🟢 call button
Enjoy the meeting
Don’t forget to hang up!