Main Menu

Welcome to Avaya CallPilot.

Most of the features and commands in the CallPilot Menu Interface are similar to your previous messaging system. For your assistance, voice prompts guide you whenever you pause, and Help is always there when you need it.

Some CallPilot features are not available in the Menu Interface. To print faxes, maintain Distribution (Group) Lists, record Internal and Temporary Greetings, or set up Remote Notification (Paging), log in to CallPilot.

Play Messages — 1

Playback commands (while playing a message):

Command	Key
Skip Back	1
Skip to Start	1, 1
Pause/Resume Playback	2
Skip Forward	3
Skip to End	3, 3
Slower	4
Play Message Envelope	5
Faster	6
Softer	8
Louder	9
Next Message	#

Keypad:
1 Skip Back	2 Pause/Resume	3 Skip Forward
4 Slower	5 Envelope	6 Faster
7	8 Softer	9 Louder
* Exit	0 Help	# Next Message

Respond commands (after playing a message):

Command	Key
Re-play Message	4
Previous Message	4, 4
Play Message Envelope	5
Forward (Copy)	6
Delete (Erase)	7
Reply/Reply to All	8
Call Sender	8, 8
Save	9
Next Message	#
First New/Saved Message	#, #

Keypad:
1	2	3
4 Re-Play / 4,4 Previous Message	5 Envelope	6 Forward
7 Delete	8 Reply / 8,8 Call Sender	9 Save
* Exit	0 Help	# Next / #,# First New/Saved

Compose/Send Messages — 2

Command	Key
Record	Record your message
Review	1
End Recording	#
Address (one or more addresses)	Enter destination number, press # — End address list with a final #
Urgent	2 (after Address)
Private	1 " "
Acknowledge (Confirm)	3 " "
Send	# " "

Mailbox Options — 4

Command	Key
Password	2, 1
Operator Assistance #	2, 8
Greeting	3, 1
Recorded Name	3, 3

Service Menu — 5

Command	Key
Dial another extension	0
Log in to a mailbox	#

Help — 0
Exit/Disconnect, or Exit to previous menu — *

Please note that some of the features listed above may not be available at your mailbox. Ask your administrator for details.

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