

Observatory Computing and Information Services

PERMISSION TO CONNECT NON-OBSERVATORY DEVICE TO OBSERVATORY NETWORKS

Agreement for Observatory staff, visitors, and contractors who wish to connect non-Observatory computers, mobile phones, etc., to Observatory networks. This form must be completed and submitted to a local site representative of the Observatory Computer Security Committee **before** the computer/device is connected. The employee's manager (or visitor's sponsor) must co-sign the form.

Note: This form is NOT necessary to connect to Observatory "Visitor" networks (including WiFi "nraoGUEST" in CV and SO).

1. Name: _____ 1a. If AUI/Observatory Staff, RAO#: _____
Sponsor/Manager Name (required): _____

2. Justification for connection: _____
If a contractor, duration at the Observatory (MM/DD/YY-MM/DD/YY): _____

3. The **computer** (hostname: _____ [n/a for smartphone]) that I wish to connect is (check one in each column):
 Desktop PC Located in my home
 Laptop/tablet PC Travels with me
 Other (e.g. smartphone): _____ Located elsewhere: _____

4. The computer I will use to access the Observatory's network runs:
 Apple OS/X; Version: _____
 Linux; Distribution, Version: _____
 Windows; Version and Service Patch level: _____
 Other (e.g. Android): _____

Type of Interface:
 Ethernet MAC Addr: _____
 Wireless MAC Addr: _____

5. NOTE: The VPN client is *not* needed for many services and should only be requested if no alternative is viable. Ask an Observatory systems administrator if in doubt. **IMPORTANT: You may not redistribute the Cisco VPN software as it is subject to license and export controls.**

I request an exception to Observatory policy, in order to run the VPN client on my system:

Yes; State reason: _____
 No. Please supply me with VPN Client Software

6. **Security.** Please check and fill in all relevant boxes:

All local accounts have a non-empty password.
(for phone-like devices, this is the power-on password or PIN) Virus Protection program: _____
 Spyware Protection program: _____

7. I have received and reviewed a copy of the following, and agree to abide by them:

- Observatory Computer Security Policy: <https://info.nrao.edu/computing/compAndSecPolicy>
- Observatory Acceptable Computer Use Policy: <https://info.nrao.edu/computing/compAndSecPolicy>
- Cisco VPN client license agreement (applicable when VPN client will be installed):
https://www.cisco.com/c/en/us/td/docs/security/vpn_client/anyconnect/anyconnect40/license/end_user/AnyConnect-SEULA-v4-x.html

User Signature: _____

Date: _____

Sponsor/Manager Signature: _____

Date: _____

Office Use Only Date: _____ SysAdmin Initials: _____ Configured in DHCP? _____
